

Working with Volunteers with Extra Support Needs.

Course Aims / Objectives: This one-day workshop will help organisations to understand diversity issues and the benefits of working with volunteers who may have additional support needs, including those recovering from drug and alcohol dependency, people with criminal convictions and volunteers with physical and mental disabilities. It explores different types of support needs; developing flexible role descriptions and the legal issues that surround this area.

At the end of the course, delegates will be able to:

- Define equal opportunities, diversity and identify volunteers who may have extra support needs;
- Describe the benefits of working with diversity volunteers and those with extra support needs;
- Identify the barriers that potential volunteers might encounter within their own organisation;
- Evaluate the accessibility of volunteer recruitment and selection processes;
- Identify strategies to provide for volunteers with extra support needs;
- Outline the basic legal principles relevant to volunteers with extra support needs (discrimination legislation, Health and Safety -Personal Emergency Evacuation Plans, financial implications); and
- Develop a 'good practice' approach to working with volunteers with extra support needs.

Target Audience: Anyone with responsibility for managing or supervising volunteers.

To be held on Wednesday 9 July 2008 in the Annexe, EAVS, 8 Saffrons Road, Eastbourne, BN21 1DG, from 9.30 am to 3 pm

Cost £45 for members of voluntary or community groups (£40 if Effective Volunteer Management on 25 June 2008 also booked). Price on application to others.

Please use booking form overleaf.

BOOKING FORM – please send to Sue Duffell, EAVS, 8 Saffrons Rd, Eastbourne, BN21 1DG phone 01323 639373

(please use a separate form for each person who wishes to attend a course, photocopy as necessary)

FULL NAME (please print)

ORGANISATION

ADDRESS

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POST CODE

PHONE

I would like to book a place on **WORKING WITH VOLUNTEERS WITH EXTRA SUPPORT NEEDS on Weds 9 July 2008**

To help us to monitor the success of our training courses please could you answer the following:

Using the scale 1 to 10, what do you feel your current knowledge / skill level in this subject is?

What would you like to achieve from this course. Please give us your 2 key objectives.

1.

2.

I enclose a cheque for £

(£45 per person for members of voluntary and community groups, £40 if Effective Volunteer Management is also being attended, to be made payable to Eastbourne Association of Voluntary Services)

Terms and conditions.

EAVS reserves the right to cancel any course if there are insufficient numbers to run a viable course. In such circumstances you will be given as much notice as possible and the offer of a free transfer to another course date (if available) or a full refund of fees paid. Cancellations confirmed in writing by 14 days before the course will be refunded. We regret that no refund can be made after that date, for whatever reason, although substitutions will be accepted if notified before the event.

Please could you complete the monitoring sheet enclosed



Course booked : Supporting Volunteers with Extra Support Needs – 9 July 2008

Are you attending this course as a :

Volunteer

Paid Worker

Trustee

Are you :

Male

Female

Ethnic origin :

African Caribbean

Asian

Chinese

Irish

White

Other

Do you consider that you have a disability?

Yes / No

If you answered 'Yes' would you like to tell us more? (please specify)

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Thank you for completing this form.

